

AGENDA

MEETING OF THE MAYOR AND ALDERMEN

OCTOBER 16, 2003

1. Recommend approval of the minutes of the meeting of October 2, 2003.
2. An appearance by Deatre N. Denion, Environmental Planner with the Water and Sewer Bureau's Environmental Affairs Department, to receive a proclamation designating October 19 - 25, 2003 as "Clean Water Week" in Savannah.
- 2.1. Recognition of Sergeant George Montgomery and Corporals Yvonne Taylor, Tony Lopez, Willet Williams and Albert Jeffcoat for their hard work and dedication bringing together residents, businesses, law enforcement, and local officials to make Savannah's 2003 *National Night Against Crime* the best ever and "1st in the Nation" in the 100,000 to 299,000 population category.

ALCOHOLIC BEVERAGE LICENSE HEARINGS

3. Mahendra Mahabir t/a Island Breeze Restaurant & Restaurant, requesting a liquor, beer and wine (drink w/Sunday sales) license at 2818 Montgomery Street, which is a new location between 45th and Barrington Streets in District 5. (Continued from September 18, 2003.) Recommend that the hearing be continued and re-advertised at the petitioner's expense after the building code issues are resolved. The Inspections Department received a plan and building permit application after considerable work was already done to construct a dining area and restrooms. An unknown amount of time will be required to uncover some of the work to check for code compliance.
4. Sandra Early t/a NineOneDeuce, Inc., d/b/a (912) The Nine One Deuce, requesting a liquor, beer and wine (drink) license at 641 Indian Street, which had a 2003 liquor, beer and wine (drink) license and is located between Fahm and Warner Streets in District 1. Recommend that the applicant be notified to appear on October 30, 2003, to show cause why the application should not be denied because the criminal conviction of a person connected with or having an interest in the business was not disclosed as required.
5. Phu Nguyen t/a Discount Corner II, requesting to transfer a beer and wine (package) license from Phuong Nguyen t/a Discount Corner II at 1521 E. Anderson Street, which is located between Dieter Street and Bee Road in District 2. Recommend approval.

6. W. C. Ralston, Jr. t/a EDR Management Inc. d/b/a Bacon Park Golf Course, requesting to transfer a beer (drink w/Sunday sales) license from Randal L. Davis t/a EDR Management, Inc. d/b/a Bacon Park Golf Course at 1 Shorty Cooper Drive, which is located between Eisenhower Drive and Bonna Bella Avenue in District 3. Recommend approval.

PUBLIC HEARINGS

7. 2004 Housing and Community Development One-Year Action Plan. A hearing to present information and receive comments on the One-Year Action Plan, which includes the proposed 2004 budget for the Community Development Block Grant (CDBG), HOME, and Emergency Shelter Grant (ESG) funds. (See attached summary.)

ZONING HEARINGS

8. Dana F. Braun, Agent, Dr. James A. Dandy, Petitioner, Murray A. Galin (Galin Mortgage Lending), Owner (Z-030310-060302-2), requesting to rezone 735 E. 54th Street from R-6 (One-Family Residential) to R-I-P (Residential-Institutional-Professional). The Metropolitan Planning Commission (MPC) recommends denial of the R-I-P zoning classification because it is not consistent with the City's Future Land Use Plan and would establish a zoning district that is incompatible with the predominantly residential character of the neighborhood; denial of the General Plan; and denial of the requested variances. If Council approves rezoning the property, MPC recommends requiring several site conditions as part of the General Plan. (Continued from September 4, 2003. See attached memo.) Recommend denial.
9. John Dawson Long, Agent, Jack and Kamala Renner, Owners (Z-030814-39746-2), requesting a special use to establish a holistic adult technology school and clinic at 11911 Middleground Road. MPC recommends approval of a professional service school as a special use with the additional conditions that the General Development Plan provides visual protect for the adjacent residential uses through a setback, a six to eight foot privacy fence, understory and overstory canopy trees that preclude a direct sight line from the commercial building into the back yards of the residences, and a lighting plan that precludes direct light rays onto the adjacent properties. Recommend approval of the MPC recommendation.

10. Phillip McCorkle, Agent, Ronald K. Horton, Owner (Z-030717-60479-2 and Z-030722-38580-2), requesting to rezone a portion of 410 Stephenson Avenue from R-6 (One-Family Residential) to PUD-IS-B (Planned Unit Development-Institutional) and requesting a funeral home as a special use at 410 Stephenson Avenue. MPC recommends approval to rezone the property from R-6 to PUD-IS-B, but recommends denial of the request of a funeral home as a special use at 410 Stephenson Avenue. Recommend approval to rezone the property to PUD-IS-B. Recommend approval of the funeral home as a special office/professional/institutional use provided the funeral home is a predominantly indoor use with no outdoor displays, sound amplification, storage, repairs or activities other than parking; is buffered from residential uses at grade and elevations with a six to eight foot wall and understory and overstory canopy trees that preclude a direct sight line from the funeral home into the back yards of the residences, has a lighting plan that precludes direct light rays onto the adjacent properties, and has appropriate setbacks. Recommend further that MPC be requested to prepare an additional staff report defining permissible uses and appropriate site plan requirements to protect properties adjacent to Stephenson Avenue.
11. Ralph M. Zezza, Owner, Lifestyles of Savannah Real Estate, LLC (Z-030911-55275-2), requesting to rezone 2005 Waters Avenue from RB-1 (Residential - Business) to R-B (Residential-Business). MPC recommends approval because the proposed R-B zoning is consistent with the City's Future Land Use Plan and would establish a zoning district that is compatible with the neighborhood. Recommend approval with these conditions for incidental sales of beer and wine by the package: alcohol sales shall be limited to beer and wine, beer shall be sold only in packages containing no less than six cans or bottles, wine shall be sold only in bottles that contain no less than 750 milliliters, all persons wishing to purchase beer and wine must show proof of age regardless of whether they appear to be 21 or older, consumption of alcohol and loitering shall not occur on the premises or on public rights-of-way adjacent to the premises and the property owner shall work with the City to meet this condition, keg sales shall not be allowed, the sale of single cups of ice shall not be allowed, the beer and wine sales area is restricted to 120 square feet, and the petitioner shall work with the neighborhood associations to discuss how the conditions of approval would be enforced.

PETITIONS

- 11.1. Shirley Oliver Donaldson – Petition #9664, requesting to add the names of Shirley Oliver Donaldson and Bert Oliver McCabe to Bonaventure Cemetery, Section Q, Lot 94. Recommend approval. Records on file in the Office of the Clerk of Council, Bonaventure Cemetery, Book of Titles G, Folio 207, show this lot in the names of Bertie Palmer Shinner and Marion Judkins Oliver. Marion Judkins Oliver is now deceased and her heirs have requested their names be added to the ownership of the lot with Bertie Palmer Skinner. There is no reason their names should not be added as requested by her heirs.
- 11.2. Lieutenant Kenneth Porter – Petition #9665, requesting the award of his service weapon (ADW 278) upon retiring from the Police Department on November 1, 2003. Recommend approval.

RESOLUTIONS

12. Purchasing Card Agreement. A resolution to authorize the City Manager to obtain a purchasing card from Bank of America under the State of Georgia's Purchasing Card Program for use by the Purchasing Director to facilitate purchases during hurricanes or other natural disasters, on-line purchases, and purchases from retailers who do not accept purchase orders. Recommend approval. The purchasing card will enable the Purchasing Director to more efficiently and effectively make purchases in situations where a purchase order cannot be used. The City Manager will review the monthly bill for proper use and approvals in accordance with the Purchasing Ordinance.
13. TEA-21 Funding – Georgia Department of Transportation. A resolution to authorize the City Manager to execute a contract with the Georgia Department of Transportation (DOT) for funding under the TEA-21 (Transportation Equity Act for the 21st Century). The contract will provide \$250,000.00 in TEA-21 funds for rehabilitation of the Forsyth Park Fort to create a Trailhead hospitality center and restrooms for pedestrians and bicyclists. Recommend approval.

MISCELLANEOUS

14. Final Plat. Recommend approval of the final plat for Lot 22, Forysth Ward, 0 Huntingdon Street. Recommend approval.

15. Accept Receipt of Annexation Petition. The City Clerk has received a petition requesting annexation of 39.43 acres of land located on the west side of Dean Forest Road. This area is contiguous to the City as it is located next to the City landfill which was annexed to the City by legislative action in 1998. Also in that year, territory in the area on the east side of Dean Forest Road was annexed legislatively to Garden City. However, the parcel which is the subject of the petition was left as unincorporated territory.

The owners plan to develop the parcel for non-residential uses compatible with the City's landfill located directly to the west. They desire annexation to the City in order to have access to Savannah's municipal services.

As required by Georgia law the County has been notified of the filing of the petition for annexation within five days of its receipt by the Clerk's office. It is recommended that City Council formally accept receipt of the petition. Consideration of the petition and action on the annexation request will be taken at a future meeting. (See attached map.) Recommend approval.

TRAFFIC ENGINEERING REPORTS

16. Parking Prohibition – Seaboard Coast Line Drive. Amtrak has requested parking removal on both sides of Seaboard Coast Line Drive.

Seaboard Coast Line Drive is located west of Telfair Road and ends at the Amtrak Station. The road is approximately 24 feet wide with soft shoulders. Trucks parked on the side of the road for loading/unloading purposes block the view of on-coming traffic. To improve traffic safety parking on both sides of this road should be prohibited. Parking removal should not affect the area businesses as they all have off-street parking facilities.

Recommend that parking on Seaboard Coast Line Drive be prohibited on both sides of the road. Recommend approval.

BIDS, CONTRACTS AND AGREEMENTS

17. Savannah-Chatham Metropolitan Police Department. Recommend approval of an inter-governmental agreement with Chatham County for the purpose of providing joint police services in the unincorporated area of the County and in the City, as well as county-wide for Animal Control, Marine Patrol, and Chatham-Savannah Counter Narcotics Team, through a police department to be known as the Savannah-Chatham Metropolitan Police Department. Recommend approval. This is substantially the agreement Council approved on May 15, 2003. The agreement stipulates that the merger will be effective upon its execution and that a detailed implementation plan will be prepared.

18. Westside Stormwater Outfall Line - One Time Purchase – Bid No. 03.232. Recommend approval to procure construction of the Westside Stormwater Outfall Line from TIC - The Industrial Company in the amount of \$5,259,310.00. The Westside Stormwater Outfall Line is needed to alleviate flooding conditions in the area around Fell Street.

The outfall project is located in the Fell Street Basin and is the final phase of the Westside Savannah Flood Relief Program. It consists of 1,406 linear feet of cast-in-place, double, 8' by 7', reinforced-concrete box culvert; a pile-supported, 40' by 30' concrete terminal structure with pre-cast piles and rip rap; railroad track relocation; 1,750 linear feet of reinforced concrete pipe in sizes ranging from 18" to 60"; waterline and sanitary force main relocations; and miscellaneous utility and drainage features.

Appropriate access easement have been obtained for the project to go through an industrial property bounded on the west by Colonial Oil and on the east by Savannah Steel Terminals. The Contractor will implement a Corrective Action Plan approved by the Georgia Environmental Protection Division (EPD) for soil with heavy metal contamination. Excavated soil which is hazardous will be treated and stabilized on-site. Treated soils and other soils exceeding EPD risk standards will be disposed at an approved lined landfill.

Bids were received September 23, 2003. This bid has been advertised, opened and reviewed. Delivery: 365 Days. Terms: Net-30 Days. The bidders were:

L.B. TIC	\$ 5,259,310.00
Phoenix Construction	\$ 5,837,189.10
Ruby Collins	\$ 6,284,075.00

Funds are available in the 2003 Budget, Account No. DR - 122C. A Pre-Bid Conference was conducted and nine vendors attended. (See attached map.) Recommend approval.

19. Security Services – Annual Contract Renewal – Bid No. 03.223. Recommend renewing an annual contract to procure security services from Security Experts, Inc. in the amount of \$62,391.25. This amount reflects a 4% increase requested by the contractor to cover additional operating expenses. The contract provides security at City Hall and the Broughton Municipal Building.

Bids were originally received June 4, 2002. This bid has been opened and reviewed. Delivery: As Needed. Terms: Net-30 Days. The bidders were:

L.B. * Security Experts, Inc.	\$ 62,391.25
* Interstate Security Agency	\$ 73,625.00
Diamond Detective Agency	\$ 78,090.00

Funds are available in the 2003 Budget, Account No. Various 51241. A Pre-Bid Conference was conducted and two vendors attended. (*Indicates minority vendor.) Recommend approval.

20. Motorola XTS5000 Mobile & Portable Radios with Accessories – One Time Purchase – Requisition Nos. 135953, 135594. Recommend approval to procure one mobile radio with accessories and five portable radios from Motorola, Inc. in the amount of \$20,327.93. The radios will be used by the Savannah Fire Department.

The reason why a sole source vendor is required is that Motorola is the manufacturer and sole distributor of this radio which must be compatible with the 800 megahertz (MHz) trunking radio system.

Bids were received September 29, 2003. This bid has been opened and reviewed. Delivery: 1 Week. Terms: Net-30 Days. The bidder was:

S.S. Motorola, Inc.	\$ 20,327.93
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Funds are available in the 2003 Budget, Account No. 101-5140-51520. A Pre-Bid Conference was not conducted as this is a sole source purchase. Recommend approval.

21. Award Trophies – Annual Contract – Bid No. 03.266. Recommend approval to procure award trophies from Laser Light Engraving in the estimated amount of \$20,374.10. The contract will be used to provide awards for recreational programs and clocks for retirees.

Although 35 vendors were solicited, only one bid was received.

Bids were received September 23, 2003. This bid has been advertised, opened and reviewed. Delivery: As Needed. Terms: Net-30 Days. The bidder was:

L.B. Laser Light Engraving	\$ 20,374.10
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Funds are available in the 2003 Budget, Account No. 101-6104-51322/611-000-11330. A Pre-Bid Conference was conducted and one vendor attended. Recommend approval.

22. Hydrofluosilicic Acid – Annual Contract Renewal – Bid No. 03.298. Recommend renewing an annual contract to procure hydrofluosilicic acid from Savannah Brush and Chemical in the amount of \$21,384.00. The hydrofluosilicic acid is needed to provide fluoride for the potable water supply.

The reason for not originally selecting the low bidder is that Brenntag, Inc. did not include drum deposits and cleaning fees in their bid price as required.

Bids were originally received October 8, 2002. This bid has been advertised, opened and reviewed. Delivery: As Needed. Terms: Net-30 Days. The bidders were:

L.B.	Savannah Brush and Chemical	\$	21,384.00
	+ Brenntag, Inc.	\$	20,400.00
	Univar USA	\$	22,800.00

Funds are available in the 2003 Budget, Account No. 2502-51323. A Pre-Bid Conference was not conducted as this is an annual contract renewal. (+Indicates low bidder did not meet specifications.) Recommend approval.

23. Fire Pumper – One Time Purchase – Bid No. 03.249. Recommend approval to procure a fire pumper from Crimson Fire Apparatus in the amount of \$218,766.00. The fire pumper will be used by the Fire Department and replaces unit 810 which is no longer economical to operate or repair.

The reason for not selecting the low bidder is that Fire Emergency & Safety did not meet the bid requirements of having custom fire apparatus manufacturing experience and providing references from other fire departments who use the same equipment proposed by the bidder.

Bids were received September 16, 2003. This bid has been advertised, opened and reviewed. The bidders were:

L.B.	Crimson Fire Apparatus	\$	218,766.00
	+ Fire Emergency & Safety	\$	210,969.00
	Central States Fire Apparatus	\$	222,070.00
	Precision Fire Apparatus, Inc.	\$	225,105.00
	Fire Fox Emergency	\$	225,127.00
	Southern Fire Service	\$	229,829.00
	American LaFrance Ocala	\$	235,868.00

Funds are available in the 2003 Budget, Account No. 613-9230-51515. A Pre-Bid Conference was conducted and five vendors attended. (+Indicates low bidder did not meet specifications.) Recommend approval.

24. Drive Train Components – Annual Contract Renewal – Bid No. 03.302. Recommend renewing an annual contract to procure drive train components from Savannah Drive Line in the amount of \$52,739.37. The drive train components will be used by Vehicle Maintenance to repair City vehicles.

Bids were originally received June 19, 2001. This bid was advertised, opened and reviewed. Delivery: As Needed. Terms: 2%-10 Days. The bidders were:

L.B.	Savannah Drive Line	\$	52,739.37
	Williams Detroit Diesel	\$	76,222.10

Funds are available in the 2003 Budget, Account No. 611-0000-11325. A Pre-Bid Conference was not conducted as this is an annual contract renewal. Recommend approval.

25. Hydraulic Hoses and Components - Annual Contract Renewal - Bid No. 03.301. Recommend renewing an annual contract to procure hydraulic hoses and components from Savannah Drive Line in the amount of \$35,378.00. The hydraulic hoses and components will be used by Vehicle Maintenance to repair and maintain fleet vehicles.

Bids were originally received September 24, 2002. This bid was advertised, opened and reviewed. Delivery: As Needed. Terms: Net-30 Days. The bidders were:

L.B.	Savannah Drive Line	\$	35,378.00
	H. K. Enterprise Supply	\$	84,900.00

Funds are available in the 2003 Budget, Account No. 611-0000-11325. A Pre-Bid Conference was not conducted as this is an annual contract renewal. Recommend approval.

26. Kubota and Other Tractor Parts - Annual Contract Renewal - Bid No. 03.300. Recommend renewing an annual contract to procure Kubota and other tractor parts in the estimated amount of \$10,210.32 and Alamo parts in the estimated amount of \$2,500.00 for a total of \$12,710.32 from Hendrix Machinery and for Massey Ferguson parts in the estimated amount of \$1,800.00 and Bush Hog parts in the estimated amount of \$3,600.00 for a total of \$5,400.00 from Springfield Tractor. The parts will be used by Vehicle Maintenance to repair and maintain tractors and other heavy equipment.

Bids were originally received September 10, 2002. This was advertised, opened and reviewed. Delivery: 2-4 Days. Terms: Net-30 Days. The bidders were:

	<u>Kubota</u>	<u>Massey-Ferguson</u>	<u>Alamo</u>	<u>Bush Hog</u>
L.B. ** Hendrix Machinery	<u>\$10,210.32</u>	No Bid	<u>\$2,500.00</u>	\$4,000.00
L.B. Springfield Tractor	<u>\$10,274.64</u>	<u>\$1,800.00</u>	\$ No Bid	<u>\$3,600.00</u>

Funds are available in the 2002 Budget, Account No. 611-0000-11325. A Pre-Bid Conference was not conducted as this is an annual contract renewal. (**Indicates woman-owned business.) Recommend approval.

27. Medical Fitness, Testing and Evaluation Services for Savannah Fire and Emergency Services - Annual Contract Renewal - RFP No. 03.299. Recommend renewing an annual contract to procure testing and evaluation services from St. Joseph's/Candler Health System in the amount of \$39,200.00. The vendor has agreed to hold contract pricing for an additional year.

The medical services will be used by the Savannah Fire and Emergency Services to provide annual health/fitness evaluations required for certification of uniformed employees. The services will also provide initial candidate evaluations, hazmat exposure assessments, counseling and referrals for work related injury and illnesses.

Proposals were originally received August 22, 2000. The proposal has been advertised, opened and reviewed. Delivery: As Required. Terms: Net-30 Days. The proposers were:

B.P.	St. Joseph's/Candler Health System	\$	39,200.00
	Concerta Medical Center	\$	50,735.00
	Work One	\$	60,533.00

Criteria:	Qualifications	Evaluation of Proposed Program	Fee Proposal	Available Resources	Total
Proposer	(25 pts)	(25 pts)	(30 pts)	(20 pts)	
St. Joseph's/Candler Health Systems	22	24	25	20	91
Work One	19	11	21	15	66
Concentra Medical	17	9	21	10	57

Funds are available in the 2003 Budget, Account No. 101-5140-51290 and 104-5155-51290. A Pre-Proposal Conference was not conducted as this is an annual contract renewal. Recommend approval.

28. Engineering Services for Building Renovations - Savannah Impact - Approval of Amendment No. 1 to Consultant Agreement. The consulting firm of Rosser Fabrap International has submitted Amendment No. 1 to their engineering services agreement requesting an increase in the amount of \$11,375.00 for engineering services required to convert the recently purchased property at 1400 Drayton Street into useable space for the Savannah Impact Program.

The original concept was for mechanical, electrical and plumbing (MEP) engineering services to be provided by the consultant and for layout drawings and architectural design services to be provided by City staff. Due to timing and workload considerations, the layout drawings and architectural design services will be contracted rather than done in-house.

Recommend approval of Amendment No. 1 in the amount of \$11,375.00. The fees are reasonable. Funds are available. Recommend approval.

29. Small Batteries - Annual Contract Renewal - Bid No. 03.303. Recommend renewing an annual contract to procure assorted small batteries from Wesco Distribution in the amount of \$17,899.00. The assorted small batteries are stocked by the Central Warehouse for use by various departments to power such items as flashlights, radios, pagers and lanterns.

The reason for originally not selecting the low bidders is that Pyramid School Products could not meet the specified delivery time requirements and Bates Batteries did not meeting specifications for the lantern battery.

Bids were originally received September 17, 2002. This bid has been advertised, opened and reviewed. Delivery: 1 Day. Term: Net-30 Days. The bidders were:

L.B.	Wesco Distribution	\$	7,899.00
	Motorol, Inc.	(Partial Bid) \$	6,412.75
	Southeastern Public Safety	(Partial Bid) \$	10,830.00
	Tesco Incorporated	(Partial Bid) \$	11,166.00
+	Pyramid School Products	\$	17,241.00
+	Bates Batteries/Batteries Plus	\$	17,844.00
*	Safety Touch	\$	17,995.00
	Samson Industrial	\$	18,599.00
	Matronics, Inc.	\$	20,137.00
	Battery Zone	\$	20,285.00
	Advanced Battery	\$	20,364.00
	Fastenal Company	\$	20,635.00
	Longs Electronics	\$	20,708.00
	Savannah Winlectric	\$	21,475.00
	Graybar Electric	\$	22,751.48
*	BETECH International	\$	23,831.00
*	Battle & Battle	\$	23,970.00
	Electronics Wholesalers	\$	25,865.00
	Sharper Distributing	\$	25,916.10
	Port City Supply	\$	27,679.41

Funds are available in the 2003 Budget, Account No. 611-0000-11330. A Pre-Bid Conference was conducted and no vendors attended. (+Indicates low bidder did not meet specifications; *Indicates minority vendor.) Recommend approval.

30. Asphaltic Concrete – Annual Contract – Bid No. 03.279. Recommend awarding an annual contract to procure asphaltic concrete from Carroll & Carroll (Primary) and APAC Southeast (Secondary) in the amount of \$41,400.00. The asphaltic concrete will be used by Streets Maintenance for routine repairs.

Bids were received October 7, 2003. This bid has been advertised, opened and reviewed. Delivery: As Required. Terms: Net-30 Days. The bidders were:

L.B.	Carroll & Carroll	(Primary)	\$	41,400.00
	APAC Southeast	(Secondary)	\$	42,500.00

Funds are available in the 2003 Budget, Account No. 101-2105-51340. A Pre-Bid Conference was conducted and no vendors attended. Recommend approval.

- 30.1.** Lease Renewal – Precinct 1 – 102 E. Lathrop Avenue. Recommend renewal of the lease between Bruce P. Ford and the City of Savannah for property located at 102 E. Lathrop Avenue which houses the Police Precinct 1. The term of the lease renewal is one year commencing on January 1, 2004 and ending on December 31, 2004 at the rental of \$3,892.86 per month for 5,074 square feet of office and storage space at \$9.21 per square foot. Recommend approval.

City of Savannah
Summary of Solicitations and Responses
For October 16, 2003 Agenda

<u>Bid Number</u>	<u>Annual Contract</u>	<u>Description</u>	<u>Local Vendor Available</u>	<u>Minority Vendor Available</u>	<u>Total Sent</u>	<u>Sent to Minority</u>	<u>Total Received</u>	<u>Received From Minority</u>	<u>Est. Award Value</u>	<u>Est. Min. Award</u>	<u>Low Bid Vendor Type</u>	<u>M/WBE Sub</u>	<u>Vendor Type</u>
B03.223	X	Security Services	Yes	Yes	32	3	3	1	\$ 62,391.50	\$62,391.50	A	0	0
R135953,135954		Motorola XTS5000 Mobile & Portable Radios	No	No	1	0	1	0	\$ 20,327.93	0	D	0	0
B03.266	X	Award Trophies	Yes	Yes	35	2	1	0	\$ 20,374.00	0	B	0	0
B03.232		Westside A/C/E/F Stormwater Outfall Line	Yes	No	6	0	3	0	\$5,259,310	0	B	\$634,272.79	
B03.298	X	Hydrofluosilicic Acid	Yes	Yes	11	2	3	0	\$ 21,384.00	0	B	0	0
B03.249		Fire Pumper	No	No	50	3	9	0	\$218,766.00	0	D	0	0
B03.302	X	Drive Train Components	Yes	No	16	0	2	0	\$ 52,739.37	0	B	0	0
B03.301	X	Hydraulic Hoses and Components	Yes	Yes	30	1	2	1	\$ 35,378.00	0	B	0	0
B03.300	X	Kubota and Other Tractor Parts	Yes	Yes	22	0	2	0	\$ 12,710.32	0	F	0	0

City of Savannah
Summary of Solicitations and Responses
For October 16, 2003 Agenda


<u>Bid Number</u>	<u>Annual Contract</u>	<u>Description</u>	<u>Local Vendor Available</u>	<u>Minority Vendor Available</u>	<u>Total Sent</u>	<u>Sent to Minority</u>	<u>Total Received</u>	<u>Received From Minority</u>	<u>Est. Award Value</u>	<u>Est. Min. Award</u>	<u>Low Bid Vendor Type</u>	<u>M/WBE Sub</u>	<u>Vendor Type</u>
B03.299	X	Medical/Fitness Examination, Testing and Evaluation for Savannah Fire and Emergency Services	Yes	No	12	0	3	0	\$39,200.00	0	B	0	0
B03.303	X	Small Batteries	Yes	No	53	8	20	3	\$17,899.00	0	B	0	0
B03.279	X	Asphaltic Concrete	Yes	Yes	28	8	2	0	\$41,400.00	0	D	0	0

VENDOR(S)*

- A. Local Minority
- B. Local Non-Minority
- C. Non-Local Minority
- D. Non-Local Non-Minority
- E. Woman Owned
- F. Non-Local Female

MEMORANDUM

TO: Mayor and Aldermen

FROM: Michael B. Brown, City Manager 

SUBJECT: 2004 CDBG Appeals and Final Recommendations

DATE: October 15, 2003

Thirty-one applications were received for 2004 CDBG Human Services funding, totaling \$1,750,138. Based on an anticipated CDBG award of \$3,295,000 plus estimated 2003 program income of \$715,900, and adhering to HUD's 15% funding cap, only \$596,000 is available for these programs.

On September 15, applicants were advised of preliminary funding recommendations to City Council and those applicants not recommended for funding were advised of their right to appeal. The City received appeals for CDBG funding from 3 human services agencies. The agencies are: Ash Tree Organization, CrimeStoppers, and the Economic Opportunity Authority.

Meetings were scheduled with each agency to provide them with an opportunity to discuss their applications and the basis for denial or reduction in funding. A summary of each appeal is attached.

Ash Tree is being recommended to have its reduced funding restored to the 2003 level. EOA declined to meet and pursue its appeal. CrimeStoppers was advised that since it was a City department, it was our policy not to begin funding departments that had other means of obtaining funds using the city budget process. The Public Development Department will work with this agency to identify funding from outside sources.

In considering agency funding appeals, please be advised that the entire 15% of CDBG funding available for Human Services has been recommended. Therefore, any decisions to provide additional funding to appealing agencies would require reductions in funding to other agencies.

cc: Israel Small
Taffanye Young
Gertrude Jennings

2004
CDBG Appeals from Agencies

Agency	Requested Funding	Funding Recommendation for 2004	Rationale for Funding Recommendation	Summary of Agency's Appeal
CrimeStoppers of Savannah-Chatham County	\$30,000	-0-	This program is funded jointly by the City and County. With limited funding available for the Human Services category, staff recommends City departments submit service improvement requests through the City's regular budget process.	Agency is under a department of the City. They are appealing the recommendation because the funds to support their programs come from grants and donations. City and County funds are only for personnel and operating expenses. Funding request is to support a Campus CrimeStoppers program in designated schools. No funding support is being provided by the Board of Education. Outcome: Public Development staff will work with this agency to identify funding and to get funding support from the Board of Education.
Ash Tree Organization	\$45,000	\$20,000	Agency's CDBG funds were reduced based on increased revenues from other sources, i.e. SPLOST and State Discretionary Funds.	Agency is appealing funding reduction because the funding from SPLOST is earmarked exclusively for elimination of the debt on the building at 2512 Habersham Street. A reduction at this time would greatly affect the ability to provide services to the court referred juveniles that they serve. Outcome: Recommend that the CDBG funding be restored to the 2003 level of \$29, 850.
Economic Opportunity Authority, Inc. (Home Buyer Development Program)	\$50,000	-0-	In 2003, Home Buyer Education and Home Buyer Development programs were consolidated and funded as one activity. After an appeal in 2002, the City's general fund contributed \$25,000 to continue the Development Program. The agency has submitted two applications again, and it's being recommended that consolidation continue.	This agency declined to meet and pursue its appeal.



CITY OF SAVANNAH, GEORGIA

ONE-YEAR ACTION PLAN FOR 2004

PROJECTED REVENUE FOR 2004

Community Development Block Grant	\$3,295,000
CDBG Program Income (Estimated)	537,060
Emergency Shelter Grant	121,000
HOME Investment Partnerships Grant	1,294,033
HOME Program Income (Estimated)	<u>443,000</u>
TOTAL PROJECTED REVENUE	\$5,690,093

SUMMARY OF PROPOSED 2004 ACTIVITIES

COMMUNITY DEVELOPMENT BLOCK GRANT

SOURCES OF FUNDS:

Estimated Entitlement Grant		3,295,000
Estimated Program Income		537,060
Housing Loans	157,200	
CHSA Revolving Loan Fund	135,000	
SBAC Revolving Loan Fund	108,360	
MLK Revolving Loan Fund	30,000	
SDRA Facade Revolving Loan Fund	31,500	
Miscellaneous Income	75,000	
TOTAL CDBG FUNDS AVAILABLE		3,832,060

USES OF FUNDS:

Human Services	595,850
Public Facilities & Neighborhood Grants	105,000
Housing Rehabilitation	1,601,825
Economic Development	741,704
Administration & Planning	766,412
Contingency	<u>21,269</u>
TOTAL CDBG FUNDS ALLOCATED	3,832,060

A. HUMAN SERVICES (\$595,850)

1. **America's Second Harvest for Coastal Georgia (\$20,000).** A grant for staff for the Bread and Butter Café Community Kitchen, which provides culinary arts training and work experience to homeless and other low-income persons. Location: 719 East Broad Street.
2. **Ash Tree Organization (\$29,850).** A grant for a community-based program of structured activities for juvenile offenders who are on probation. Program operates from 2512 Habersham Street.
3. **Authority for the Homeless (\$44,000).** A grant to provide unified case management for homeless persons in the community. Program will operate from 905 Abercorn Street.
4. **Chatham County Department of Family and Children Services (\$41,000).** A grant to the Family Services Program to provide in-home services to frail elderly and disabled adults. Citywide.
5. **Chatham-Savannah Youth Futures Authority (\$25,000).** A grant to support the Community Change for Youth Development (CCYD) Initiative, which provides structured cultural, social, and recreation activities for youth. using the CCYD Five Core Concepts.
Program location: 705 East Anderson Street.
6. **Community United Services, Inc. (\$20,000).** A grant to support the Parent University project which provides parenting skills training, and promotes the value of a quality education and life-long learning opportunities for youth and their families. Program is administered from 2 East Lower Factors Walk.
7. **Chatham-Savannah Court-Appointed Special Advocates, Inc. (\$14,000).** A grant to train and supervise additional volunteers who become designated guardian ad litem Court- Appointed Special Advocates that advocate for abused and neglected children. Program operates from 701 Abercorn Street.
8. **Economic Opportunity Authority, Inc. - Austin House (\$27,000).** A grant for shelter operations for a transitional housing facility for homeless women, children, and families. Program is located at 14 Martin Luther King, Jr. Boulevard.
9. **Economic Opportunity Authority, Inc. - Housing Counseling (\$20,000).** A grant for comprehensive housing counseling to mostly low-income individuals and families. Program is located at 618 West Anderson Street.
10. **Economic Opportunity Authority - Home Buyer Program (\$42,000).** A grant to fund a program that will deliver specialized home buyer services to assist low-income persons to prepare for home ownership. Program will operate at 618 West Anderson Street.
11. **Frank Callen Boys and Girls Club (\$20,000).** A grant to fund a gang prevention and extended teen hour program at the club as a diversion from gang activity. Program is located at 510 East Charlton Street.
12. **Greenbriar Children's Center, Inc. (\$35,000).** A grant to subsidize day care for low-income children at Windy's Play School, 429 Tattnall Street, and W. W. Law Center, 908 East Bolton Street.
13. **Hodge Memorial Day Care, Inc. (\$10,000).** A grant to assist in providing day care for children on very low-income parent/guardian who are working or enrolled in school. The program is located at 24 Fellwood Homes.
14. **Leisure Services Bureau - Yamacraw Youth Sports Program (\$18,000).** A youth sports and drug prevention program run jointly by the City and the Housing Authority of Savannah in the Yamacraw Village Housing Project.

15. **Parent and Child Development Services (\$18,000).** A grant for the Domestic Violence Treatment Program which counsels men charged with domestic violence offenses. The program operates from 21 East Broad Street.
16. **Savannah Area Family Emergency Shelter (\$24,000).** A grant to support the operation of a shelter for abused women and their children. (Address withheld).
17. **Savannah Association for the Blind (\$52,000).** A grant for an adult day care program for visually impaired persons at 214 Drayton Street.
18. **Savannah-Chatham County Fair Housing Council, Inc. (\$40,000).** A grant to provide operating funds for fair housing education and enforcement programs. Agency is located at 7 East Congress Street.
19. **Senior Citizens, Inc. (\$18,000).** A grant for the Emergency Support Program for Seniors, which will provide community-based services to senior citizens in order to prevent the institutionalization of seniors in crisis. Program is located at 3025 Bull Street.
20. **Union Mission - Grace House (\$35,000).** A grant for shelter operations for homeless men at 120 Fahm Street.
21. **Union Mission - Magdalene (\$23,000).** A grant for shelter operations for homeless women and families. Program is located at 620 Youmans Street.
22. **Wesley Community Centers (\$20,000).** A grant to subsidize day care for low-income children at 1601 Drayton Street.

B. PUBLIC FACILITIES and NEIGHBORHOOD PROJECTS (\$105,000)

1. **Grants for Neighborhoods Program (\$80,000).** A grant to be used by designated, nonprofit Community-Based Development Organizations for activities that improve distressed neighborhoods in the city.
2. **Targeted Blight Eradication Initiative (\$25,000).** A grant to aid in the elimination of blighted conditions in various low-income neighborhoods.

C. HOUSING (\$1,601,825 including \$268,620 in CDBG program income). Program operates from 10 East Bay Street.

1. **Owner-occupied Rehabilitation (\$250,000).** Low-interest loans/grants to home owners for minor to moderate property improvements. Primarily to fund repair of one or two major items. To include both 1 and 2 story homes.
2. **Property Management (\$2,000).** Maintenance and disposal cost of city owned properties acquired primarily through foreclosure.
3. **Loan Processing/Servicing Costs (\$7,000).** Direct costs associated with processing and servicing loans and grants.
4. **Volunteer and Special Purpose Improvements (\$442,225 including \$133,620 in CDBG program income).** Provides minor home improvements for income-eligible home owners. Will correct health and safety concerns and/or interior and exterior deteriorations. Primarily through the use of volunteer labor.
5. **Community Housing Services Agency (CHSA) (\$175,000 including \$135,000 in CDBG program income).** A \$40,000 grant will be used to support operating costs associated with this nonprofit coordinating rental projects. Additional funding of \$135,000 is CDBG program income, which will be used to provide funding for the rehabilitation of affordable rental properties. Loans are available to investors at variable interest rates and terms.

6. **Property/Housing Acquisition (\$229,000).** A grant to provide for acquisition of vacant lots and/or houses suitable for development of affordable housing for homeowners. Primarily in the Cuyler-Brownsville and Benjamin Van Clark Park areas. To be accomplished by the City and/or another entity approved by the City.
7. **Housing Project Delivery Costs (\$456,600).** Activity delivery costs related to carrying out City housing rehabilitation and housing lending activities.
8. **Living Independence for Everyone, Inc. (L.I.F.E.) (\$40,000).** A grant to continue a home accessibility modifications program which enables persons with disabilities to live independently. Program operates from 17-19 East Travis Street.

D. ECONOMIC DEVELOPMENT (\$741,704 including \$169,860 in CDBG program income).

1. **Small Business Assistance Corporation (\$308,360 including \$108,360 in CDBG program income).** A grant of \$200,000 for the agency's program operating costs and \$108,360 in program income to be retained in the revolving loan fund for lending to eligible businesses which create and make available jobs for low- and moderate-income persons. SBAC provides direct loans, loan guarantees, and technical assistance, citywide, for small and micro business start-ups and expansions. SBAC is located at 111 East Liberty Street, in the Small Business Assistance Center.
2. **M. L. King, Jr. Memorial Revolving Loan Fund Project Delivery Costs (\$121,598 including \$30,000 in program income).** A grant of \$91,598 for program delivery costs to carry out an economic development loan program and \$30,000 in program income to be retained in the revolving loan fund for lending to eligible businesses which create and make available jobs for low- and moderate-income persons. The program provides technical assistance and low interest rate loans for small and micro business development on Martin Luther King, Jr. Boulevard and other commercial corridors in the inner city. The program operates from The Entrepreneurial Center, 802 East Gwinnett Street.
3. **Savannah Development and Renewal Authority (\$31,500 in program income).** Reinvestment of CDBG program income for eligible economic development activities on Broughton Street and/or Martin Luther King, Jr. Boulevard/Montgomery Street.
4. **Individual Development Accounts (IDA) (\$50,000).** Funds will be used to establish an IDA program for CDBG residents wishing to start or expand small businesses or microenterprises. Each dollar saved by an individual will be matched by \$4 from the IDA fund, to be used for business property acquisition, working capital, equipment, and/or inventory.
5. **Section 108 Loan Repayment (\$230,246).** Payment of principal and interest due to HUD for a Section 108 loan guarantee taken out for the City's economic development program.

E. ADMINISTRATION AND PLANNING (\$766,412).

1. **Community Planning and Development Department (\$766,412).** General administration and management of the CDBG, ESG, HOME, and other Federal and State grant programs, including monitoring of subrecipients, development of new projects, grantsmanship, and technical assistance to nonprofit agencies. Community planning includes comprehensive planning in low-income census tracts, with active citizen participation, and housing and community development planning citywide and for the CDBG target area.

F. CONTINGENCY (\$31,119). For cost over-runs on projects, and unforeseen emergencies.

EMERGENCY SHELTER GRANT

SOURCE OF FUNDS:		
Estimated Emergency Shelter Grant		121,000
USES OF FUNDS:		
Grants to Homeless Agencies		121,000

1. Economic Opportunity Authority (\$19,000). Rent assistance for homeless prevention.
2. Inner City Night Shelter (\$19,000). Night shelter for homeless men.
3. Interfaith Hospitality Network of Coastal Georgia (\$19,000). Homeless shelter.
4. The Salvation Army (\$19,000). Shelter for men, women, and families
5. Social Apostolate of Savannah (\$15,000). Crisis Intervention Office for persons who are homeless or at risk of becoming homeless.
6. United Ministries of Savannah (\$15,000). \$5,000 to Emmaus House for noon-time meals for homeless persons and \$10,000 to Helping Hands to assist persons at risk of becoming homeless with payment of utilities or free food.
7. Wesley Community Center (\$15,000). Family Advocacy Project-provides emergency supplies to families at risk of homelessness.


HOME INVESTMENT PARTNERSHIPS GRANT

SOURCES OF FUNDS:		
Estimated Entitlement Grant		1,294,033
Estimated Program Income		<u>443,000</u>
TOTAL HOME FUNDS AVAILABLE		1,737,033
USES OF FUNDS:		
Various Affordable Housing Projects		1,737,033

1. City - Substantial Rehab Program (\$100,000). Low interest loans to homeowners for moderate to major rehab projects.
2. City - Development of Vacant/In-fill Houses (\$635,522). To provide financing for acquisition, construction, rehab and sale of single family housing. Primarily in Cuyler-Brownsville, Benjamin Van Clark Park, and other redevelopment areas.
3. City - Dream Maker- Down Payment Assistance Program (\$338,703 in HOME program income). A program to provide grants and/or loans for down payment assistance or GAP Financing for home acquisition. Program operates from 10 E. Bay Street.
4. CHSA Development, Inc. (\$245,000 including \$45,000 in HOME program income). Funding for new construction of single-family homes by Habitat for Humanity.
5. City - Housing Program Administration (\$173,703 including \$59,297 in HOME program income). Administration of the HOME Program by City's Housing Department.
6. CHDO Development Projects (\$194,105). Set-aside of funds to be allocated to City-designated CHDO's to develop affordable, single-family housing for low-and-moderate income persons.
7. CHDO Operating Funds (\$50,000). Funds to be allocated to City CHDO's for operating costs in support of CHDO housing development project delivery.

MEMORANDUM

TO: Mayor and Aldermen

FROM: Michael B. Brown, City Manager 

SUBJECT: Dr. Dandy's Rezoning Petition – 735 E. 54th Street

DATE: October 14, 2003

The petition to rezone 735 E. 54th Street from R-6 (Single-Family Residential) to R-I-P (Residential-Institutional-Professional) was continued for MPC to consider General Plan approval and an “office only” zoning district. MPC recommends:

1. Denial of the petitioner's request to rezone the property from R-6 to R-I-P.
2. Denial of the General Plan in conjunction with the requested rezoning.
3. Denial of variances for reduced parking space width from nine feet to eight feet; a reduced Type “B” buffer width from 15 feet to six feet; a reduced buffer length from 104.54 feet to 70 feet; the requirement for a Type “G” buffer adjacent to the parking spaces along the lane; and a wooden fence in place of a brick fence.

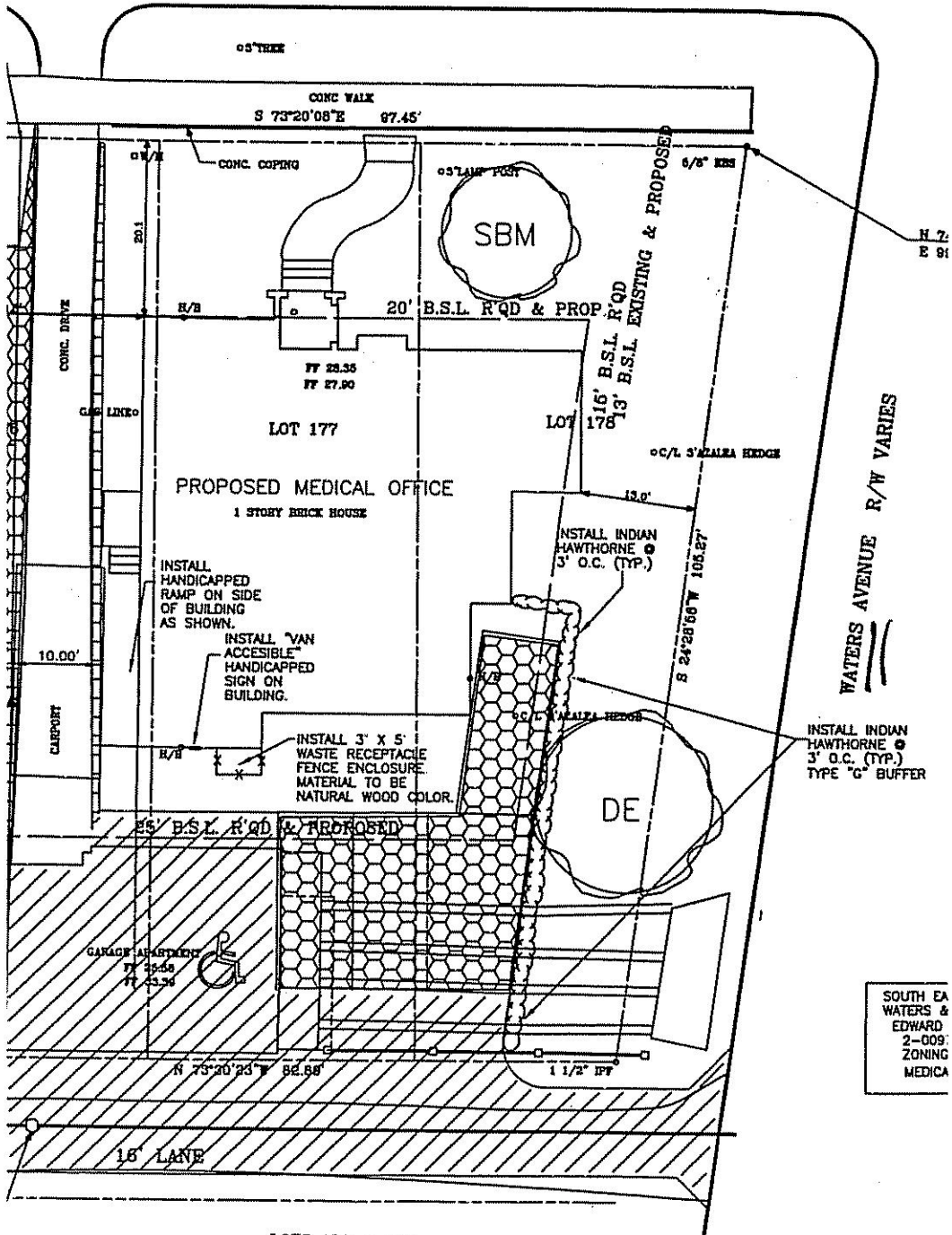
If Council approves the rezoning petition, MPC recommends these site conditions as part of the General Plan:

1. The use shall be limited to a medical office.
2. There shall be no more than three employees at the site, and only two shall be medical staff.
3. The existing exterior of the residence shall remain unchanged.
4. A six foot brick wall shall be constructed instead of the proposed wooden fence. The wall shall extend from the northernmost parallel parking space south to the lane. Landscaping shall be provided along the length of the wall, between the wall and the adjacent property line.
5. A sign directing traffic shall be provided adjacent to the driveway connecting E. 54th Street to the lane. The sign shall identify that entrance to the driveway from the lane is not permitted, and that a right turn from the driveway onto the lane is not allowed (i.e., the only exit from the driveway shall be to Waters Avenue).

Rezoning in conjunction with General Plan approval will require a finding of “unusual or extraordinary conditions” under Section 8-3031(D)(1)(a).

54TH STREET 60' R/W

WATER VALVE & M/H
TOP ELEV 21.95
TOP OF PIPE 19.20



5

US)

LOTS 180 - 186
WHITFIELD METHODIST CHURCH
2-0086-02-004
TOWN OF C. I. D.

SOUTH EA
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